

CSC Adopted: October 2001 , CSC Revised: _____**Class Title: Painter II****BRIEF DESCRIPTION OF THE CLASSIFICATION:**

Supervises and coordinates the application of paints and coating to interior and exterior surfaces. Prepares rooms and surfaces for painting and ensures the safety of equipment. Repairs masonry and refinishes wood surfaces.

ESSENTIAL FUNCTIONS:

This information is intended to be descriptive of the key responsibilities of the classification. The following examples do not identify all duties performed by any single incumbent. Specific requirements of individual positions are described in the Job Description.

| Physical Strength Code | | ESSENTIAL FUNCTIONS |
|------------------------|---|--|
| 1 | H | Prepares and paints surfaces such as wood, metal, and brick by removing old paint with chemicals, scrapers, wire brushes, and sanders, filling holes, cracks, and joints with putty, plaster, and other fillers, installing sheetrock, and painting. |
| 2 | M | Coordinates projects by receiving bids from contractors, making work orders, preparing purchase orders, assigning painters to jobs, scheduling work and materials, inspecting work during and after completion, assisting in the design and choice of color. |
| 3 | H | Performs other duties by performing athletic field markings and tennis court renovations. |

CSC Adopted: October 2001 , CSC Revised: _____**CLASS REQUIREMENTS:**

| CLASS REQUIREMENTS | |
|--|--|
| Formal Education / Knowledge | Work requires the ability to read and understand written instructions, to understand simple processes and the routine operation of machines. Level of knowledge equivalent to less than high school or equivalency. |
| Experience | Two years experience as a Journey Level Painter. |
| Certifications and Other Requirements | Valid Driver's License |
| Reading | Work requires the ability to read work orders, directions, warning labels, and general correspondence. |
| Math | Work requires the ability to perform general math calculations such as addition, subtraction, multiplication and division. |
| Writing | Work requires the ability to write reports, work orders, performance reviews, and general correspondence. |
| Managerial | Managerial responsibilities include planning projects and assigning work. |
| Budget Responsibility | N/A |
| Supervisory / Organizational Control | Work requires functioning as a lead worker performing essentially the same work as those directed, and includes overseeing work quality, training, instructing, and scheduling work. |
| Complexity | Work involves choices of action within limits set by standard practices and procedures. Professional judgment is required to apply the proper course of action. |
| Interpersonal / Human Relations Skills | Contacts others within the organization. These contacts may involve similar work units or departments within the City which may be involved in decision making or providing approval or decision making authority for purchases or projects. Works with individuals outside the City who may belong to professional or peer organizations. Working with various state and federal agencies may also be required. Vendors and suppliers may also be called upon for information on purchases, supplies or products. Meetings and discussions may be conducted with customers and sales representatives. |

CSC Adopted: **October 2001** , CSC Revised: _____**OVERALL PHYSICAL STRENGTH DEMANDS:**

| Sedentary | Light | Medium | Heavy X | Very Heavy |
|---|---|---|--|---|
| S = Sedentary Exerting up to 10 lbs. occasionally or negligible weights frequently; sitting most of the time | L = Light Exerting up to 20 lbs. occasionally, 10 lbs. frequently, or negligible amounts constantly OR requires walking or standing to a significant degree. | M = Medium Exerting 20-50 lbs. occasionally, 10-25 lbs. frequently, or up to 10 lbs. constantly. | H = Heavy Exerting 50-100 lbs. occasionally, 25-50 lbs. frequently, or up to 10-20 lbs. constantly. | VH = Very Heavy Exerting over 100 lbs. occasionally, 50-100 lbs. frequently, or up to 20-50 lbs. constantly. |

PHYSICAL DEMANDS:

| | | | | |
|--|--|--|--|----------------------------|
| C = Continuously 2/3 or more of the time. | F = Frequently From 1/3 to 2/3 of the time. | O = Occasionally Up to 1/3 of the time. | R = Rarely Less than 1 hour per week. | N = Never Never occurs. |
|--|--|--|--|----------------------------|

This is a description of the way the job is currently performed; it does not address the potential for accommodation.

| PHYSICAL DEMANDS | FREQUENCY CODE | DESCRIPTION |
|------------------|----------------|--|
| Standing | F | Ladders and scaffolding, plastering, painting, inspections, supervision, preparation of jobsite |
| Sitting | F | Computer, desk work, driving, meetings |
| Walking | F | On site facilities, supervision, inspections |
| Lifting | O | Containers, painting supplies and equipment, tools, chemicals, cleaning materials |
| Carrying | O | Containers, painting supplies and equipment, tools, chemicals, cleaning materials |
| Pushing/Pulling | F | Trim painting, use of rollers, while scraping, sanding and cleaning, using marking machines |
| Reaching | O | Trim painting, use of rollers, while scraping, sanding and cleaning, measuring buildings, roofs and ceilings |
| Handling | F | Containers, painting supplies and equipment, tools, chemicals, cleaning materials |
| Fine Dexterity | O | Computer keyboard, writing, painting |
| Kneeling | F | To do trim, taping or plastering |
| Crouching | F | To do trim, taping or plastering |
| Crawling | O | To do trim, taping or plastering under office furniture |
| Bending | F | Installations, clean up detail, job site inspection, measuring layout of courts and fields |
| Twisting | O | Paint trim or baseboards, moving supplies or equipment |
| Climbing | F | Ladders, scaffolding |
| Balancing | O | Ladders, scaffolding, roofs, walk boards |
| Vision | C | Computer, desk work, reading, painting, inspections, driving |
| Hearing | C | Co-workers, staff, supervisor, vendors, customers, citizens, meetings, machinery |
| Talking | C | Co-workers, staff, supervisor, vendors, customers, citizens |
| Foot Controls | F | Driving |
| Other (specify) | N | |

CSC Adopted: **October 2001** , CSC Revised: _____**MACHINES, TOOLS, EQUIPMENT, AND WORK AIDS:**

Paint, epoxy or paint thinners, paint equipment and supplies, cleaning supplies, computer, laser or inkjet printer, copy machine, fax machine, telephone, calculator, standard Microsoft Windows and Office software, QBIC, Internet

ENVIRONMENTAL FACTORS:

| | | | | |
|-----------|-------------------------------|--------------------------------|----------------|-----------|
| D = Daily | W = Several Times Per Week | M = Several Times Per Month | S = Seasonally | N = Never |
|-----------|-------------------------------|--------------------------------|----------------|-----------|

| HEALTH AND SAFETY | | ENVIRONMENTAL FACTORS | |
|--------------------------|---|---------------------------|---|
| Mechanical Hazards | W | Dirt and Dust | W |
| Chemical Hazards | D | Extreme Temperatures | W |
| Electrical Hazards | W | Noise and Vibration | W |
| Fire Hazards | D | Fumes and Odors | D |
| Explosives | W | Wetness/Humidity | M |
| Communicable Diseases | M | Darkness or Poor Lighting | M |
| Physical Danger or Abuse | M | | |
| Other (see 1 below) | N | | |

| PRIMARY WORK LOCATION | |
|-----------------------|----|
| Office Environment | X |
| Warehouse | -- |
| Shop | X |
| Vehicle | X |
| Outdoors | X |
| Other (see 2 below) | X |

(1)

(2) Recreation Centers/Neighborhood Centers; exterior of such buildings: roof, walls

PROTECTIVE EQUIPMENT REQUIRED:

Gloves, coveralls, steel-toe boots/shoes, respirator, dust mask

NON-PHYSICAL DEMANDS:

| | | | | |
|--|--|--|--|----------------------------|
| C = Continuously 2/3 or more of the time. | F = Frequently From 1/3 to 2/3 of the time. | O = Occasionally Up to 1/3 of the time. | R = Rarely Less than 1 hour per week. | N = Never Never occurs. |
|--|--|--|--|----------------------------|

| NON-PHYSICAL DEMANDS | |
|---|---|
| Time Pressures | F |
| Emergency Situations | O |
| Frequent Change of Tasks | F |
| Irregular Work Schedule/Overtime | O |
| Performing Multiple Tasks Simultaneously | F |
| Working Closely with Others as Part of a Team | F |
| Tedious or Exacting Work | O |
| Noisy/Distracting Environment | O |
| Other (see 3 below) | N |

(3)